



Position Title: Sail Newport Regattas Assistant Director

Job Term: Seasonal Full-Time May- October (Flexible)

FLSA Status: Non-exempt

Hourly: \$15-\$18

Reports To: Sail Newport Regatta Director

Sail Newport is looking for an enthusiastic regattas assistant to work with our regatta director to plan and execute our 2022 regatta calendar alongside our race committee volunteer team.

Key Duties include but are not limited to:

- Manage and maintain working inventory of all regatta management equipment including:
 - Marks, Marksetbots, ollie horns, mark boat bins, anchors and line.
- Organize and manage regatta equipment trailer for our volunteers
- Prep mark and signal boats for events and ensure race committee had full complement of race committee gear in working order
- Manage and maintain cleanliness of mark boats and signal boats including fueling
- Planning events alongside regatta director to ensure all on the water events are coordinated with the event planning team and waterfront team
- Help with registrations, regatta documents, check-ins and event breakdown post event
- Work in an on-the-water capacity during events on either mark boats or signal/finish boats

Experience Requirements

- Sailboat and motorboat experience required
- Racing experience preferred
- Level I certificate preferred
- Knowledge of race committee and sailing equipment preferred
- Ability to work flexible hours including some weekends
- Ability to lift/carry marks and equipment up to 60 lbs

Background Checks and Screenings

All Sail Newport staff are subject to a background check

Schedule

The regattas assistant position is full-time (40 hr) with a variable schedule of days and hours, including weekends.

About Sail Newport

Sail Newport, Inc., founded in 1983, is a non-profit 501 (C) (3) organization. Sail Newport is New England's largest public sailing center and is considered Rhode Island's premier public sailing site.



Sail Newport's purpose mission is to promote and operate affordable public sailing instruction, rental programs and to create opportunities to attract new sailors to the sport.

Learn more about Sail Newport at www.sailnewport.org

Sail Newport is an Affirmative Action / Equal Opportunity Employer

Sail Newport's Commitment to Diversity

Our commitment to inclusion across race, gender, age, religion, identity, and experience is the wind that fills our sails and drives us forward every day. As a leader in community sailing, we promote greater diversity and inclusion within the sport of sailing through increasing pathways to recreational and competitive sailing for individuals from all backgrounds.

Interested applicants should send their cover letter explaining their interest in the position and resume to:

Matt Duggan, Regatta Director
Matt.Duggan@sailnewport.org
(O) 401-846-1983

Application Deadline: May 1, 2021